

**Global Banking School**  
**Oxford Brookes University**  
**Joint Student Protection Plan**

studies. However, there may be unforeseen circumstances, often outside

This GBS-

## **(b) Closure of part or all of the School campus**

In the event that part or all of the campus is rendered unusable for teaching and learning activities for our students, GBS would consider remedies such as:

relocating OBU courses to an alternative location. It may, for example, include renting possible and practicable). It may also involve making use of online teaching and learning as part of the arrangements.

rescheduling the timetabled hours to allow all of the scheduled teaching to take part in the available facilities. It may include student contact sessions being held outside of usual scheduled teaching hours. Appropriate consultation will be conducted with all students and stakeholders who may be affected where such an approach is taken.

delivering part or all of the course through alternative means, such as distance learning. Where such an approach is taken, the School will consider, through consultation, whether or not this is appropriate for students who would be affected.

In the event of GBS having to close significant parts of its premises, it may adopt a combination of the methods outlined above.

## **(c) Closure of OBU Courses**

GBS has procedures in place in the event of a decision to close a current course of studies validated by OBU. Where this is likely to have a material impact on students, the School will mitigate the effects by:

timely communication with all prospective and enrolled students to assure them that they will not be adversely affected by this decision, and provide assurance they will be able to complete their studies at GBS;

additionally, and where possible, the provision will enable students to complete their studies where extenuating circumstances have been presented (according to the OBU studies agreed;

notifying prospective students at any stage of the recruitment and admission process. It will allow time for them to apply for the same or similar course of study at OBU or another higher education provider. GBS will support prospective students in this regard;

OBU and GBS will manage the closure of an OBU course through a shared risk assessment process.

## **(d) Major In Year Changes to a OBU Course**

Global Banking School consistently aims to deliver courses following the relevant Course Specification validated by OBU for the academic year in which students commenced their course.

In the unlikely event of material in-year changes to the course, due to external changes made by professional or regulatory bodies or, for example, changes in modules on offer, GBS will ensure that:

any changes are kept to the absolute minimum necessary to maintain the existing quality of the student learning experience;

all affected students will be notified and consulted in a timely and appropriate manner;



GBS will include a copy of the latest version of the Plan on its website.

Prospective students will be informed of the Joint Student Protection Plan at the interview.

The Plan will be shared with newly enrolled students at their induction sessions and included on the VLE;

Returning students will be informed of any updates to the Joint Student Protection Plan from the version provided at induction when first starting at GBS. The latest version of the Plan will be available on the VLE.

New staff will be briefed on the Plan as part of their induction to Global Banking School. Staff will be briefed and informed about the Joint Student Protection Plan on an annual basis following any revisions to the Plan.

### **Risk Assessment**